Data and Performance Committee Meeting
Wednesday, May 15, 2024, 2-3:30 pm

Location: Virtual via GoTo
https://meet.goto.com/729401997
Phone: (786) 535-3211, Access Code: 729-401-997

Attendees: See attached

Agenda Item	Discussion	Conclusion	Next Steps
Welcome and Minutes	Review and approve last meeting minutes. Data & Performance Committee – DuPage Homeless	Julie Burdick to take minutes. Chris Madsen motioned to approve the minutes as is, Amy LaFauce second.	Minutes will be sent out for approval and posted online.
Committee Chair Elections	Election results.	Chair – Dina Hilliard Vice Chair – Christina Saenz	None
Standard Operating Procedures	Proposed changes presented to leadership.	Leadership approved proposed changes on 4/17.	Partial documents posted online. Pending Spanish translation on client forms.
Committee Goal: Quarterly, the Committee will assess system data quality and will identify an area of focus (problem area), and actions to be taken such as training, information, reporting, etc. to aid in improving performance in the targeted area.	Group previously identified Income at Annual to review and identify actions needed. System Admins to present quarterly data quality reports. Agencies to share resources on how they are addressing this issue.	Group reviewed data quality reporting compared to Data Quality plan. Becky Sutton and David Lake updated group on training module status as it relates to annual reviews and sub-assessments, and planning around training follow-up with new users. Group shared actions taken to help improve completion of annual reviews in their own agencies.	System Admins to review if we can exclude partial SSN from reporting as an error in the next round of data quality reporting. System Admins to finalize the new user training updates and notify Agency Data Admins. Members/Agency Data Admins to review trainings and provide feedback.
Reporting	System Admins to provide status updates on Federal reporting.	Reviewed the 2024 Point-in-Time (PIT) and Housing Inventory Count (HIC), acknowledging the 144%	Dina to connect with Jen Coyer, Gaps and Needs Chair, regarding increase in Chronic Homelessness

Agenda Item	Discussion	Conclusion	Next Steps
		increase in Chronic Homelessness compared to 2023. Reviewed System Performance Measures compared to 2023. Reduction in 1st Times Homeless and Exit Data Quality errors and increases in length of time homeless. Discussed how our performance impacts funding/scoring with HUD. HUD publishes CoC reports - Point-in-Time System Performance Measures	where household size is a factor.
Other	Discussion on how to incorporate persons with lived experience (committee participation, survey, focus group, etc.) reviewing policy, reporting and data standards and collection.	Lisa Snipes updated the group on the Persons with Lived Experience Committee. Obtain feedback on how data is being collected/asked, intake process, etc. to incorporate into trainings.	Lisa to notify the group on the status of the committee and when we are able to engage them in the data collection discussion. Members to review resources provided by HUD. Resources: Persons with Lived Experience and Expertise of Homelessness and Data Decision-Making Client Centered Data Collection Virtual Reality Series

Data and Performance Committee Meeting
Wednesday, May 15, 2024, 2-3:30 pm

Agenda Item	Discussion	Conclusion	Next Steps
Upcoming Meetings	Agency Data Administrator Training, Bi-monthly, 4th Friday @ 1pm (5/23, 7/26, 9/27, 11/22, 1/24, 3/28, 5/23)		
	Data and Performance Committee Meeting, Quarterly on the 3rd Wed @ 2 pm (Aug 21, Nov 20, Feb 19, May 21).		

Data & Performance Committee

May 15, 2024 | 1:45 PM-3:04 PM

Meeting ID: 729-401-997

View diagnostics

Attendees

Name	Join and leave times
Becky Sutton (she/her) Rebecca.Sutton@dupageco.org	1:58 PM – 2:18 PM
Amy LaFauce alafauce@cc-doj.org	1:59 PM – 2:42 PM
Julie Burdick (she/her) Julie.burdick@dupagecounty.gov	1:45 PM – 3:04 PM
Dina Hilliard dhilliard@weareoutreach.org	1:59 PM – 3:04 PM
Chris Madsen cmadsen@cc-doj.org	1:58 PM – 3:04 PM
Christina Saenz csaenz@360youthservices.org	1:59 PM – 3:04 PM
Lisa Snipes Lisa.Snipes@dupageco.org	1:59 PM – 3:04 PM
Scott (DuPagePads)	2:02 PM – 2:08 PM
David Lake (he/him) hmis@dupagecounty.gov	2:00 PM – 3:04 PM
Scott (DuPagePads)	2:08 PM – 3:04 PM
Jenaleigh Turner jturner@dupagepads.org	2:02 PM – 3:04 PM
Becky Sutton (she/her) Rebecca.Sutton@dupageco.org	2:19 PM – 3:04 PM
Tonya Latson tlatson@peoplesrc.org	2:13 PM – 3:04 PM

5/17/2024