Data and Performance Committee Meeting
Wednesday, May 15, 2024, 2-3:30 pm

Location: Virtual via GoTo
https://meet.goto.com/729401997
Phone: (786) 535-3211, Access Code: 729-401-997

Attendees:

Agenda Item	Discussion	Conclusion	Next Steps
Welcome and Minutes	Review and approve last meeting minutes. Data & Performance Committee – DuPage Homeless		
Committee Chair Elections	Election results.	Chair – Dina Hilliard Vice Chair – Christina Saenz	
Standard Operating Procedures	Proposed changes presented to leadership.	Leadership approved proposed changes on 4/17.	System Admin to post final documents online and review and plan for training needs. Agencies to reviews changes with agency users.
Committee Goal: Quarterly, the Committee will assess system data quality and will identify an area of focus (problem area), and actions to be taken such as training, information, reporting, etc. to aid in improving performance in the targeted area.	Group previously identified Income at Annual to review and identify actions needed. System Admins to present quarterly data quality reports. Agencies to share resources on how they are addressing this issue.		
Reporting	System Admins to provide status updates on Federal reporting.		
Other	Discussion on how to incorporate persons with lived experience (committee participation, survey, focus group, etc.) reviewing policy,		

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	reporting and data standards and collection.		
Upcoming Meetings	Agency Data Administrator Training, Bi-monthly, 4th Friday @ 1pm (5/23, 7/25, 9/26, 11/21, 1/23, 3/27, 5/22)		
	Data and Performance Committee Meeting, Quarterly on the 3rd Wed @ 2 pm (Aug 21, Nov 20, Feb 19, May 21).		