

HMIS Agency Data Administrator Training

Friday, 3/22/2024

1:00 pm – 2:30 pm

GoTo <https://meet.goto.com/323811013>

Presenters:

Julie Burdick, David Lake

Attendees:

See Attached Sign-in Sheet

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| Introductions & Agenda Review | Notes are available online for review, dupagehomeless.org/hmis/ada . |
| Updates | <ul style="list-style-type: none">– National Human Services Data Consortium (NHSDC), 4/10-4/12, Kansas City, MO. Tickets are still available.– Client-Centered and Trauma-Informed Data Collection Virtual Reality Resources– Reporting status<ul style="list-style-type: none">○ Longitudinal Systems Analysis (LSA) and System Performance Measures (SPM) reported on time for 10/1/2022-9/30/2023.○ Housing Inventory and Point-in-Time Counts in progress. Due to HUD 4/30.○ Built for Zero Jan and Feb-24 data submitted.○ Supportive Services for Veteran Families (SSVF) due 4/1-4/7. Issues with last round of reporting?○ More information on Federal reports and past data can be found on the HUD Exchange.– New User training course status. |
| Common Questions/Concerns | <ul style="list-style-type: none">– Talking points on Sexual Orientation from community partners. Community example attached.– Common data quality errors<ul style="list-style-type: none">○ Coordinated Entry Assessment and Event (CE participating projects)○ Income at Annual – often missing the annual review.○ Relationship to Head of Household.○ Duplicate client records.– If users are seeing outside agency data that is not part of the standard data sharing, please contact HMIS support.– Resources:<ul style="list-style-type: none">○ FY24 HMIS Data Standards Manual○ FY24 Program Specific HMIS Manuals<ul style="list-style-type: none">▪ Continuum of Care (CoC)▪ Emergency Solutions Grant (ESG)▪ Veterans Affairs (VA)○ DuPage CoC Standard Operating Procedures○ LMS Courses |

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| Reports/Data Needs | <ul style="list-style-type: none">- Bed and Unit and Grant Inventory Data due 3/29. Data used in required reporting, funding and program planning, and identification in gaps in our system.- 0220-Data Incongruity Locator – Age, Gender, Household Relationship Issues. Not aligning with current data standards and not being updated by Vendor. HMIS support reviewing for future updates.- Demonstration of the 0266-Head of Household and Client Location Data Quality report in Business Objects.- Will also review report 0252 for updates- Business Objects Search functionality is back.- IDHS Reports under review. |
| Next Meeting | Friday, May 24 th , 1 pm Other Events: CoC Calendar - https://dupagehomeless.org/calendar/ |

Agency Data Administrator Training

March 22, 2024 | 12:53 PM-1:59 PM

Meeting ID: 323-811-013

[View diagnostics](#)

Attendees

| Name | Join and leave times |
|---|----------------------|
| Julie Burdick Julie.burdick@dupagecounty.gov | 12:53 PM – 1:59 PM |
| Steven Fixler steven.fixler@dupageco.org | 12:56 PM – 1:59 PM |
| Christina Saenz csaenz@360youthservices.org | 12:59 PM – 1:59 PM |
| David Lake (he/him) hmis@dupagecounty.gov | 12:53 PM – 1:59 PM |
| Regina Williams regina.williams@serenityhouse.com | 12:57 PM – 1:59 PM |
| Lisa Snipes Lisa.Snipes@dupageco.org | 1:01 PM – 1:59 PM |
| Rory O'Brochta | 12:59 PM – 1:59 PM |
| Carrie Fiore carrie.fiore@dupageco.org | 1:00 PM – 1:59 PM |
| Amy LaFauce alafauce@cc-doj.org | 12:59 PM – 1:59 PM |
| Joan Fox joan.fox@dupageco.org | 1:02 PM – 1:59 PM |
| Joanna L | 12:59 PM – 1:59 PM |
| Sara Vainowski | 12:58 PM – 1:59 PM |
| Ozzy (MSHV) | 1:14 PM – 1:39 PM |
| Andrew Petrulakis apetrulakis@dupagehousing.org | 1:05 PM – 1:59 PM |
| Joan Fox | 1:51 PM – 1:59 PM |
| Chris Madsen cmadsen@cc-doj.org | 1:26 PM – 1:59 PM |
| Ozzy (MSHV) | 1:42 PM – 1:59 PM |
| Chris Madsen cmadsen@cc-doj.org | 12:59 PM – 1:25 PM |

Sexual Orientation question assistance script for speaking with clients

Every two years, the Department of Housing and Urban Development (HUD) updates their data standards manual including data elements. These are questions that help direct funding for housing programs. This is information that is collected on all program participants to evaluate the needs within the communities that we serve. Sometimes, this is also done to identify underserved populations within the community.

Over the past few years, some new questions on our assessment focused on gender identity. This year, a new question focuses on sexual orientation and the intention is to get a better understanding of how folks identify themselves, in relation to this category. In the coming years, this information may be used to assess needed services within these groups. If you are comfortable answering this question, these are the available options:

- Heterosexual
- Bisexual
- Gay
- Questioning/Unsure
- Lesbian
- Other, specify
- Client doesn't know
- Client prefers not to answer