

HMIS New User Request Form

Please fill in the information below for the new HMIS user at your site. We will set up training and access for your new user.

1. Name: _____

2. Job Title: _____

3. Work email: _____

4. Work phone number: _____

5. Existing user to model access: _____

6. Will this user be running reports? Yes No

When the set-up is complete, we will reach out to the new user to begin the training. The training is a web-based on-demand training and can be completed at the convenience of the new user. Please let us know if you have any questions.

Sincerely,

Your HMIS Team