Data and Performance Committee Meeting
Wednesday, November 15, 2023
2-3:30 pm

Location: Virtual via GoTo
https://meet.goto.com/729401997
Phone: (786) 535-3211, Access Code: 729-401-997

Attendees: Attached

Agenda Item	Discussion	Conclusion	Next Steps
Welcome and Minutes	Review and approve August 2023 Minutes	Minutes approved as is.	
Committee Chair Elections	Lisa will review the process for electing a new committee chair and vice chair to take place at the next meeting.	Reviewed the role of the Committee Chair. This is a 2- year commitment. Nominations and voting may be conducted via a poll. Committee Chair will participate in Leadership and will communicate updates from this group.	Contact Lisa Snipes if you are interested in the Committee Chair position prior to the next Committee meeting.
Committee Goal: Quarterly, the Committee will assess system data quality and will identify an area of focus (problem area), and actions to be taken such as training, information, reporting, etc. to aid in improving performance in the targeted area.	Committee to review data quality reporting and identify an area of focus and actions to be taken at the next committee meeting.	Reviewed areas not within the data quality threshold. Group identified Income at Annual to review and identify actions needed.	HMIS staff to assess other CoCs challenges, data quality thresholds, and tools used to help with Income at annual reviews.
Reports	LSA Reporting Schedule: • HUD HDX 2.0 opens for submissions 11/13/2023 • Draft upload due 11/29 • Final report due 1/17/2024	Successful draft upload completed 11/14 and HMIS staff are now addressing data quality corrections needed.	HMIS staff will be reaching out to Agency Data Admins to review potential errors for confirmation or correction. Final upload will be completed by HMIS Manager by 1/17/24

Data Standards & Quality	Proposed changes to be voted on at next meeting.	Postponing Committee review of proposed changes until the Feb-24 committee meeting.	Draft updates will be shared prior to the February meeting, which the committee will be asked to vote on the proposed changes.
Other	FY2024 updates and Reporting Delays	Review of the impact that the FY2024 Data Standard changes had on Federal reporting such as the APR and CAPER, and that HUD is requesting agencies that are late on their reporting to maintain a copy of the vendor notice for their records. HUD will not be penalizing agencies who are late on the APR/CAPER as part of their monitoring but expect reports to be completed by 12/15. HUD is actively in communication with HMIS vendors and is aware of the status.	HMIS staff to re-send Agency Data Administrators the email notice from WellSky pertaining to the APR/CAPER report delays.
	Vendor Contract Renewal Effective 11/1/2023	Review of the contract renewal and HMIS funding status.	None.
Upcoming Meetings	Agency Data Administrator Training 11/17, 1 pm		
	Annual PIT Count planning meeting 11/29, 10 am		
	Data and Performance Committee Meeting 2/21, 2 pm		

Data & Performance Committee

November 15, 2023 | 1:51 PM-2:59 PM

Meeting ID: 729-401-997

View diagnostics

Attendees

Name	Join and leave times	Location
Julie Burdick Julie.Burdick@dupagecounty.gov	1:51 PM – 2:59 PM	West Chicago
Chris Madsen cmadsen@cc-doj.org	1:56 PM – 2:59 PM	Chicago (Near South Side)
David Lake hmis@dupagecounty.gov	1:57 PM – 2:59 PM	West Chicago
Becky Sutton Rebecca.Sutton@dupageco.org	1:57 PM – 2:59 PM	West Chicago
Amy LaFauce alafauce@cc-doj.org	1:59 PM – 2:59 PM	Chicago (Near South Side)
Scott - DuPagePads	2:02 PM – 2:28 PM	Chicago
Ozzy Salcedo ozzy@mshv.org	2:03 PM – 2:59 PM	West Chicago
Lisa Snipes Lisa.Snipes@dupageco.org	2:11 PM – 2:30 PM	West Chicago
Scott - Pads SAustgen@dupagepads.org	2:27 PM – 2:59 PM	New York
Dina	2:32 PM – 2:59 PM	Carol Stream
Christina Saenz (she/her) 360YS csaenz@360youthservices.org	1:58 PM – 2:59 PM	Chicago