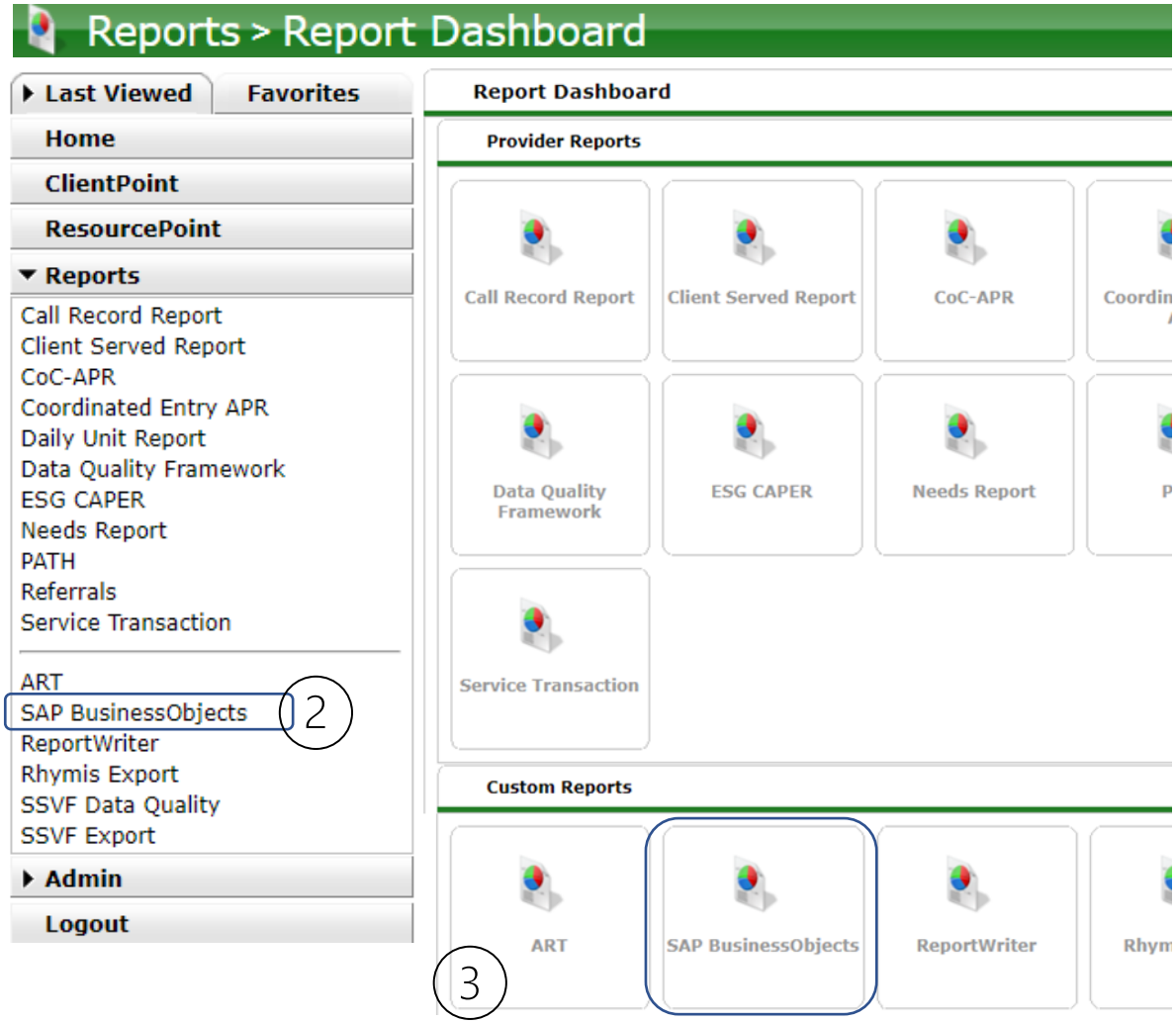
Launching BusinessObjects

ART has been upgraded to BusinessObjects 4.3. Links to ART will remain until WellSky completes their post-upgrade validations.

1. After ART is offline, the link in the upper right corner will change to "Connect to BusinessObjects"

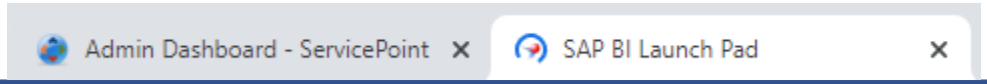
2. BusinessObjects is available in the Reports menu and Custom Reports tiles - and should be used instead of ART.

3. Links to ART will eventually be removed.



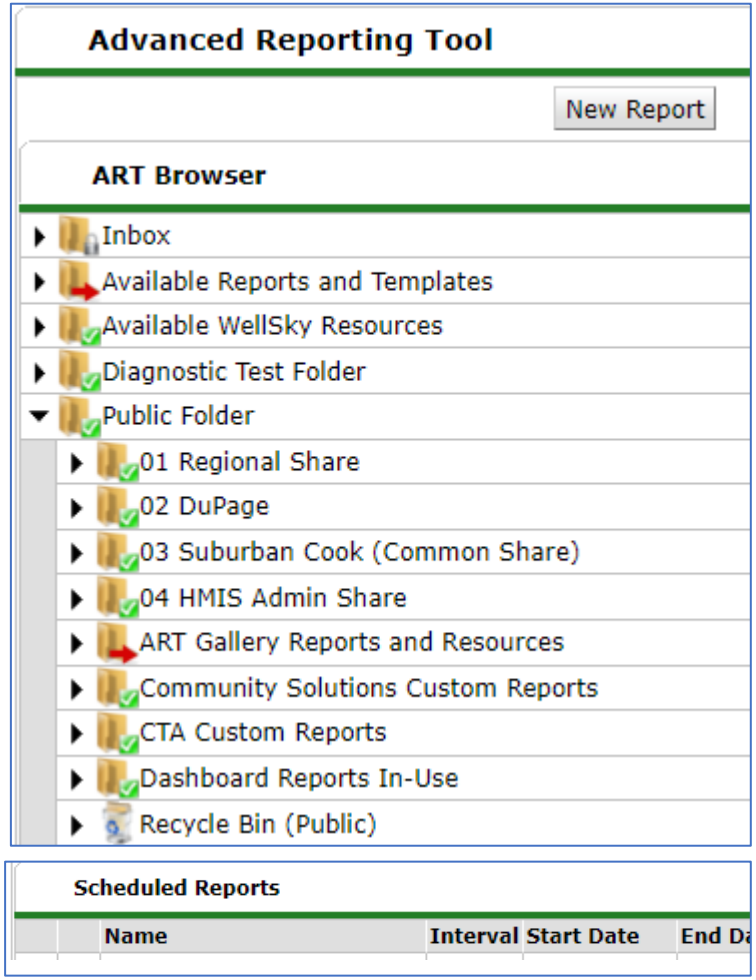
The Home Page

Browser Tabs

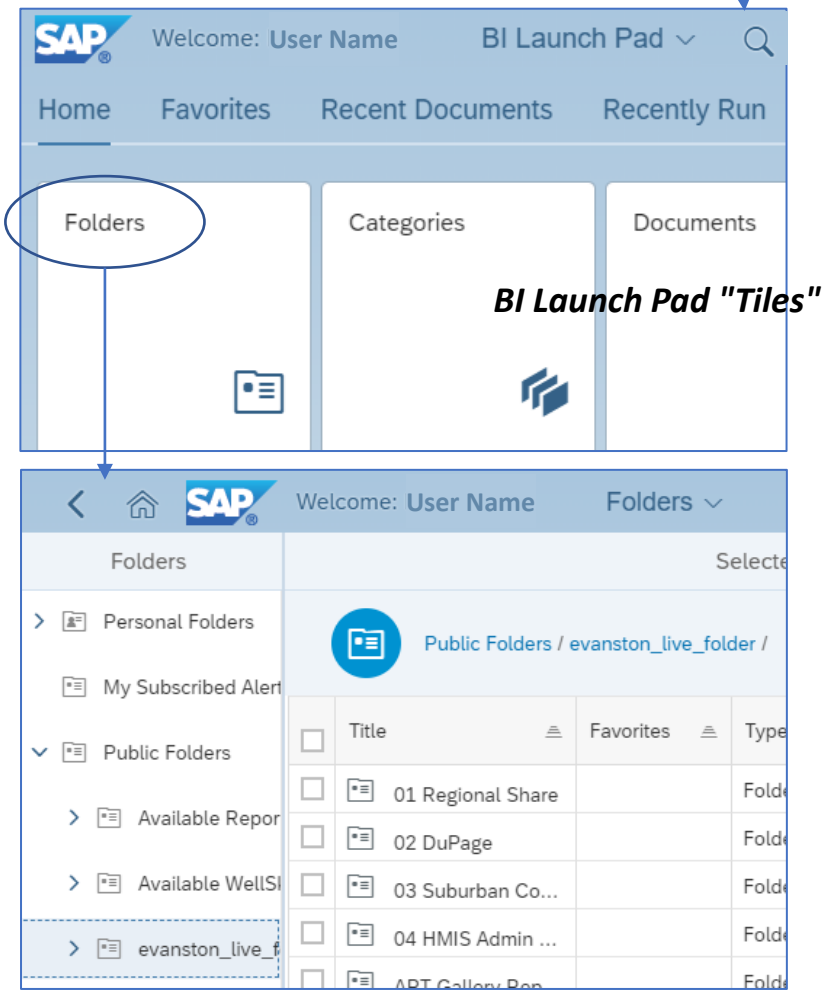


There's a Search option!

ART



Business Objects

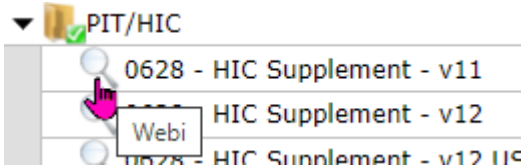


Viewing Reports

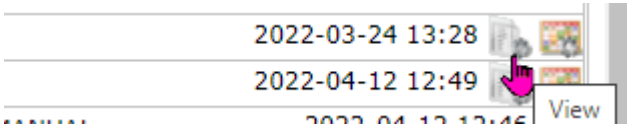
ART

Click on magnifying glass and then "View Report"

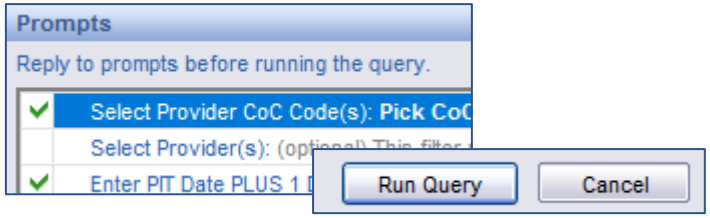
OR



Click *View* icon

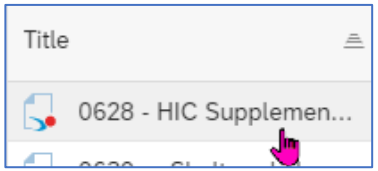


Fill in prompts and click *Run Query*



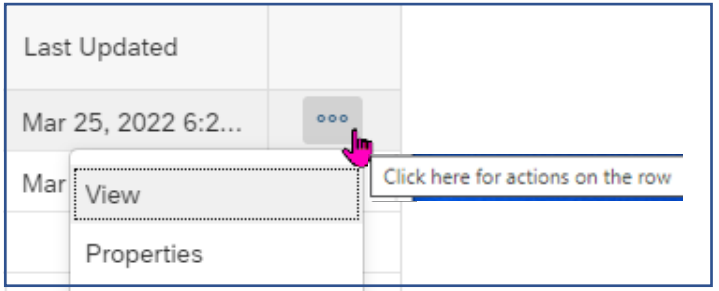
Business Objects

Click on report name

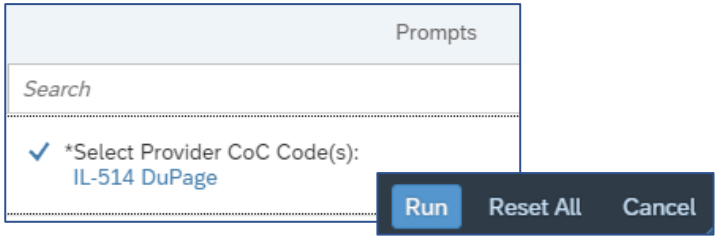


OR

Click on row actions, select *View*

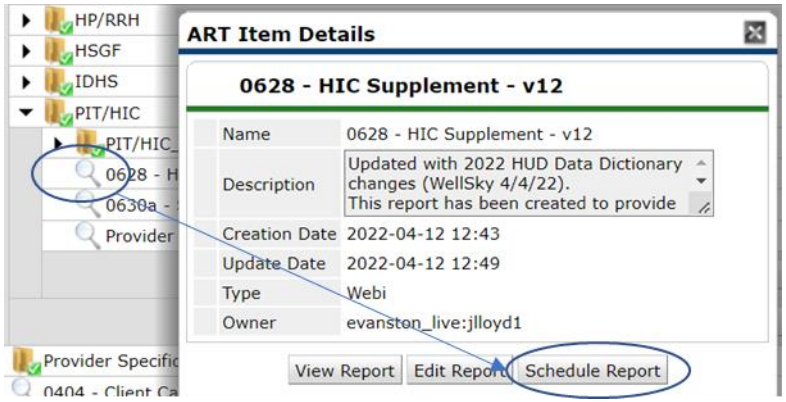


Fill in prompts and click *Run*

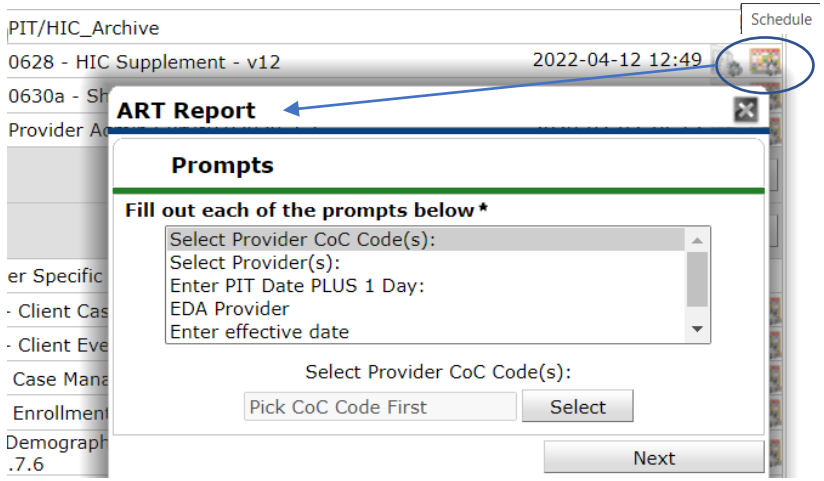


Scheduling Reports

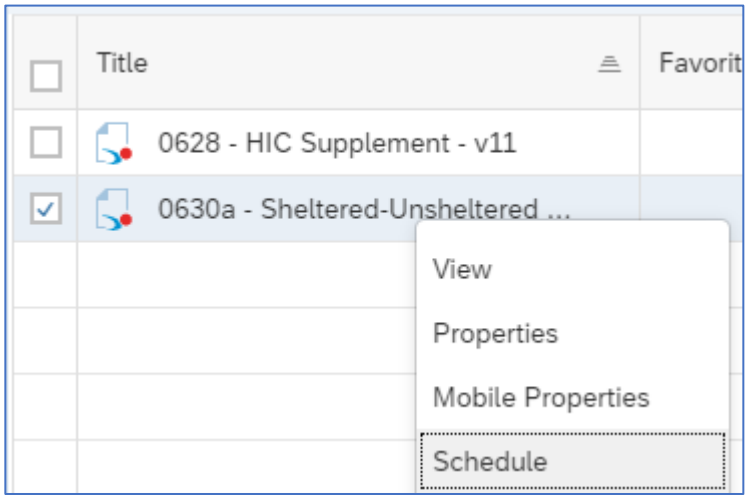
ART



- OR -

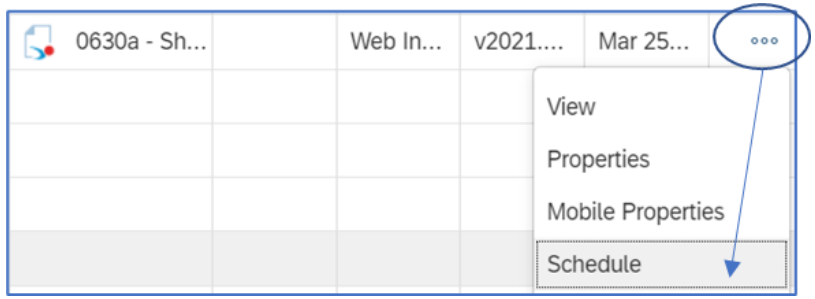


Business Objects



Right-click > Schedule

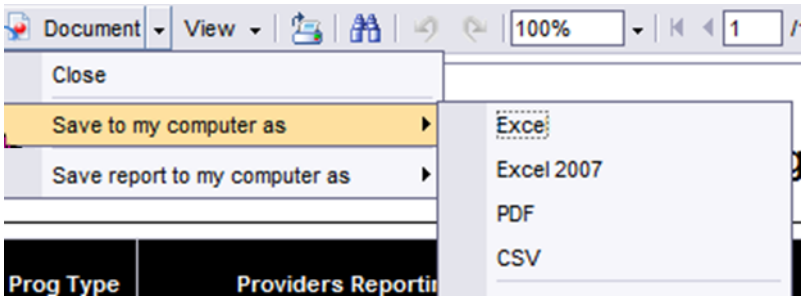
- OR -



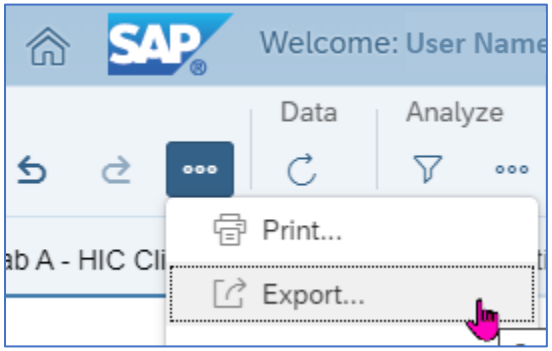
⚠ The option to schedule reports to *other* users' Inboxes may not be available right away, but is expected.

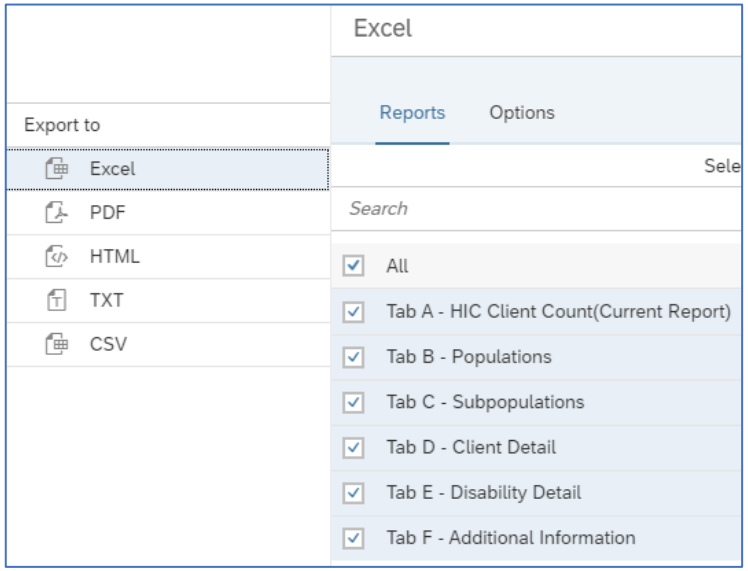
Exporting Report Results

ART



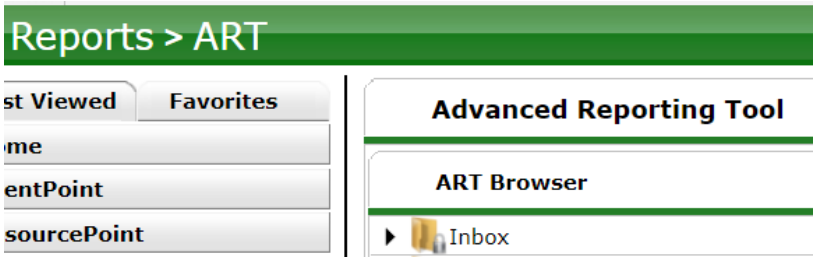
Business Objects



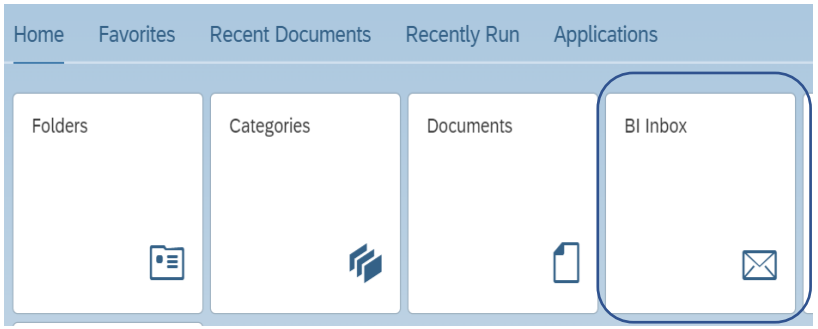


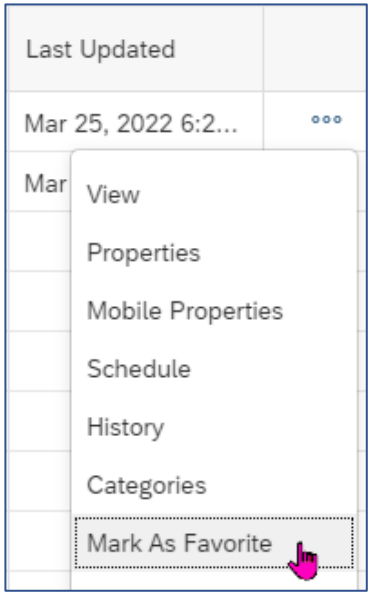
Inbox and Favorites

ART



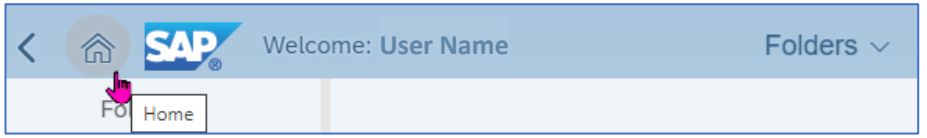
Business Objects



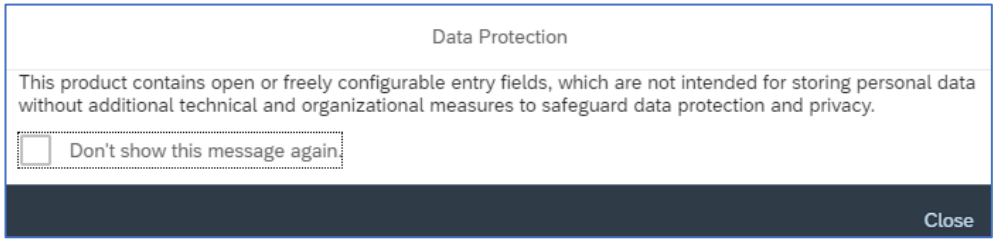


Navigation Notes

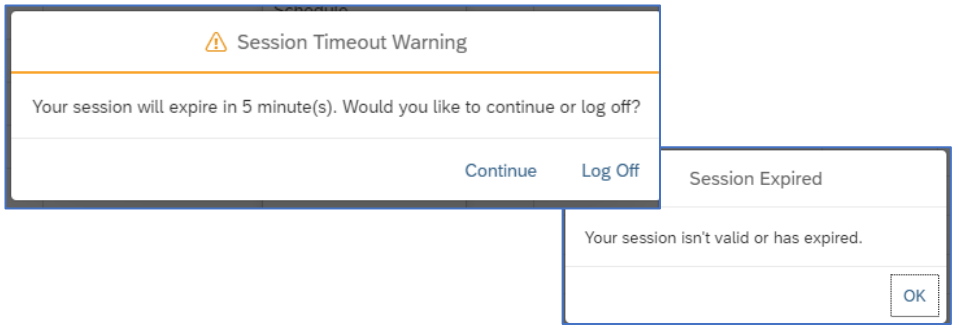
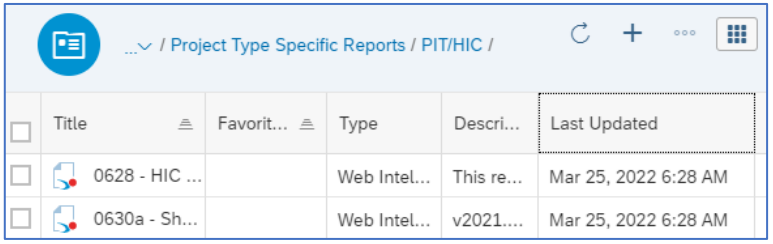
The *Home* Icon
...returns you to the Home page of your session.



Data Protection Pop-Up
The first time you open Business Objects, you will see a Data Protection warning. You can close this warning. Check the "Don't show..." option if you want it stop appearing for future logins.



Session Timeouts
If a screen is left unattended for 10 minutes, a warning will pop up giving you 5 more minutes before disconnection.
Users have 60 minutes of active time before they are logged out of BusinessObjects (same as ART).



Data Refresh
Data will continue to be refreshed nightly just as with ART. The most recent refresh date will be included in the report information.