



CONTINUUM 2022 CoC FUNDING APPLICATION TIMETABLE 8-1-22

TASK	DATE	RESPONSIBLE PARTY
HUD announces 2021 funding – Tier one and Two	March 14, 2022	HUD
HUD CoC registration notice published	March 8, 2022	HUD
CoC Registration deadline in esnaps	April 7, 2022	Peg White Lijewski, CoC Consultant
HUD Debriefing sent	April 28, 2022	HUD
CoC Registration Review due	June 3, 2022	Peg White Lijewski, CoC Consultant
HUD GIWs released	June 23, 2022	HUD - due July 7, 2022 Extended to July 19, 2022
HUD FINAL GIWS POSTED	July 19, 2022	HUD
HUD 2022 NOFO ANNOUNCED	August 1, 2022	DUE September 30, 2022
One Night Sheltered and Unsheltered Count Completed	January 26, 2022	Homeless Service Providers/HMIS System Administrator
Notice of 2022 Fund Availability and Request for Project applications emailed to all Continuum members and posted. 2022 CoC Ranking Criteria posted on website.	March 4, 2022	Peg White Lijewski, CoC Consultant prepares and sends to Lisa Snipes, Senior Housing and CD Planner Lisa Snipes
2022 CoC Project Performance Evaluation (PPE) and link to Neighborly distributed via email to CoC members and posted on website	March 4, 2022	Lisa Snipes
Project Performance Evaluations in Neighborly must be completed by all applicants	March 25, 2022	CoC funding Applicants
Business Plan/Cost Forms available in Neighborly.	February 25, 2022	Lisa Snipes
Update CoC Applicant Profile and notify grantees to update theirs	March 17, 2022	Lisa Snipes
Verbal presentations of proposed new projects, project changes and changes in renewal projects. Verbal presentations from projects identified through the Project Performance Evaluations will be conducted at the Gaps and Needs Committee meeting. Renewals requiring verbal presentation will be notified by 02/28/22. <i>All potential applicants must attend these meetings and all members of the Continuum are encouraged to attend!</i>	March 31, 2022 – new meeting	HUD Applicants Gaps and Needs Committee March 31, 2022
Update CoC Applicant Profile in esnaps and notify grantees to update theirs.	March 31, 2022	Peg White Lijewski, CoC Consultant
Review of initial information on new projects and renewals for 2022. List which matches HUD approved awards for renewals.	April 6, 2022	Lisa Snipes Leadership Committee April 6, 2022

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Business Plan and Cost Forms completed in Neighborly for all new and renewal projects	May 2, 2022	Applicants – all Business Plans and Cost Forms due in Neighborly
Access to Business Plans and Cost Forms via Neighborly to Rank and Review Committee members.	May 31, 2022 (one week before the Rank and Review meeting)	Lisa Snipes
Review of project Business Plans, Cost Forms, and preliminary ratings on all projects.	June 6, 2022 – scheduled meeting now	Lisa Snipes and Rank and Review Committee June 6, 2022
Submission of scoring sheets to Rank and Review members with pre-populated formula scores.	June 13, 2022 (one week after meeting)	Lisa Snipes
Rank and Review members complete scoring of projects and email Lisa Snipes. Also email any questions for applicants at same time.	June 20, 2022	Rank and Review Committee members
Completion of average scores workbook for each project and forward to Rank and Review members.	June 27, 2022	Lisa Snipes
Review of project scoring recommendations - consensus on final scoring of all projects.	July 11, 2022 new meeting	Rank and Review Committee meeting July 11, 2022 Lisa Snipes prepares final workbook and revises final average scoring worksheet for Leadership.
Leadership review of the project scoring recommendations from Rank and Review committee.	July 20, 2022 meeting	Leadership Meeting July 27, 2022 Final action taken on project scores. May not reflect final project tiering.
2022 Continuum of Care Program Section of NOFA released by HUD	August 1, 2022	HUD – Due September 30, 2022
Posting –CoC sends out Notice of Local Competition and project templates for applicants to complete	August 12, 2022	Peg prepares documents for Lisa Snipes to email and post on website
Meeting with Lisa Snipes to review NOFO criteria and tiering, attachments needed, schedule and CoC application action plan.	August 12, 2022	Peg and Lisa Snipes
Posting – Local competition notice, Ranking criteria and project templates posted on website.	August 15, 2022	Lisa Snipes
<u>Posting</u> – Lisa prepares Reallocation process documents for posting on website.	Week of August 15, 2022	Lisa posts on website with email notification and screenshot sent to Peg.
<u>Posting</u> –Peg prepares Posting and email notification of Rating and Review documents for posting on website.	Week of August 15, 2022	Lisa posts with email notification and screenshot to Peg
HUD posts ARD report for all CoCs with bonus amounts, Tier 1 and Tier 2 amounts	August 1-22, 2022	HUD
Training modules for CoC application, project priority list and project applications, budgets and performance measures released on HUD website.	August 1-22, 2022	HUD posts and Peg White Lijewski reviews them.

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Prepare 2022 Projects Tiering list including total HUD amount requested, bonus amounts, reallocation amounts and comparison to tiering amounts assigned by HUD for CoC Leadership and Rank and Review.	August 19, 2022	Peg White Lijewski emails to Lisa for inclusion in meeting packets.
Recommendations for Project Ranking and Tiering from the Rank and Review committee after reviewing Tiering Scenarios/DV bonus project.	August 22, 2022	CoC Rank & Review Committee Zoom meeting 3:00 - 4:30 pm. Peg White Lijewski prepares scenarios for discussion based on HUD scoring formula.
Final Project Ranking and Tiering meeting using Project scoring results and HUD funding amounts. Tier One and Tier Two charts completed and approved by Leadership committee.	August 24, 2022	CoC Leadership Committee Zoom 1:00 – 2:30 pm
Applicant Workshop for preparation of project applications in esnaps	August 26, 2022	Peg White Lijewski via Zoom 1:30 – 2:30 pm Lisa Snipes to coordinate Zoom application workshop registration
Applicants complete Project Templates and submit to Peg White Lijewski with copy to Lisa Snipes. Written review of technical issues emailed within one week.	August 26, 2022	Peg White Lijewski and Lisa Snipes
Applicants complete their project applications in esnaps and submit them to the CoC Consolidated application via esnaps.	No later than September 1, 2022	HUD applicants submit and Peg White Lijewski and Lisa Snipes checks in esnaps.
Project applications are reviewed in esnaps and sent back for amendment as needed. Check for re-submission of corrected project applications.	September 7, 2022	Peg White Lijewski and Lisa Snipes.
Corrected Project applications required to be re-submitted in esnaps for final review.	September 12, 2022	Applicants and Peg White Lijewski with Lisa Snipes
All Project Applicants are notified in writing of project Tiering and Selection in the CoC application. Peg prepares Projects Accepted/Projects Reduced or Rejected Notices for review by Mary Keating and signature.	No later than September 15, 2022	Lisa Snipes sends letter via email to all applicants and posting on website with screenshot to be sent to Peg.
Posting – Projects Accepted and Projects Reduced/Rejected Notice	No later than September 15, 2022	Lisa posts signed documents by Mary Keating with titles
CoC Consolidated Application and Project Priority Listing submitted to Mary Keating and Joan Fox for review.	September 15, 2022	Peg White Lijewski and Lisa Snipes
Final revisions given to Peg by Mary and Joan.	September 22, 2022	Mary and Joan via email to Peg and Lisa

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<p><u>Posting</u> -CoC application and Project Priority list and all attachments posted on website with notification to CoC members</p>	<p>No later than September 27, 2022</p>	<p>Lisa does posting of application and project priority list along with email notification to CoC. Screen shot sent to Peg.</p>
<p>Finalize electronic application with all documents and attachments for the CoC Consolidated application and Project Priority List for the DuPage Homeless CoC and notify Mary Keating for submission.</p>	<p>No later than September 28, 2022</p>	<p>Lisa Snipes and Peg White Lijewski complete and notify Mary Keating - Primary CoC Contact to do submission</p>
<p>2022 Continuum of Care NOFO due date</p>	<p>September 30, 2022</p>	<p>HUD</p>