

**DUPAGE COUNTY SERVICE AND PROGRAM COORDINATION PARTNERSHIP
COMMUNITY PARTNERSHIP AGREEMENT
2022 - 2025**

The DuPage County Service and Program Coordination Partnership is a vehicle for communication and coordination among agencies involved in providing assistance to prevent homelessness among DuPage County residents. It began in 1984 as the Homeless Prevention Partnership and consists of a commonly agreed upon set of principles, as well as consistent practices for distributing homeless prevention funding and avoiding duplication of services. Partner agencies in the Service and Program Coordination Partnership for 2022 – 2025 are: 360 Youth Services, Catholic Charities/Diocese of Joliet, DuPage County Community Services, DuPagePads, H.O.M.E DuPage, Inc., Loaves & Fishes Community Services, LOVE Christian Clearinghouse, Outreach Community Ministries, People’s Resource Center, Prairie State Legal Services, the Midwest Shelter for Homeless Veterans and the Veterans Assistance Commission of DuPage County. This mutual commitment and partnership promotes accessibility, leveraging, wrap around services, collaboration, and effectively addresses homelessness through rapid re-housing and by preventing homelessness before it happens.

Goals of the Service and Program Coordination Partnership include:

- Rapidly re-house and prevent homelessness for at-risk residents in all geographic areas of DuPage County, ensuring accessibility to resources in high need locations
- Maximize effectiveness of assistance through a strong community partnership that ensures best practices and eliminates duplication of benefits
- Distribute direct housing assistance funds and provide supportive services to those individuals and families already homeless or in danger of eviction or foreclosure in a client-centered environment, providing limited case management, wrap around services, referrals to other mainstream programs, budgeting assistance, and resource linkage
- Maximize coordination of efforts through a shared Homeless Management Information System (HMIS) database and non-duplication list

DuPage Service and Program Coordination Partnership agencies agree to the following:

- Annually review and plan homeless prevention and rapid re-housing partnership principles, guidelines, policies and best practices
- Maintain regular and frequent contact and communication to ensure high quality, efficient delivery of services
- Promote cooperative planning and service delivery as collaborative partners, ensuring that assistance is accessible and efficient
- Work to ensure overall continuance of homeless prevention funds and effective strategies to prevent homelessness

- Attend DuPage Service and Program Coordination Committee meetings to continually review partnership agreements and participate in working groups and committee activities
- Follow written standards as established in related policies as determined by specific funding sources (i.e., each ESG-funded program or project within the CoC's jurisdiction must participate in that CoC's coordinated entry and assessment system.)
- Collaboratively work to review and update an Action Plan for Emergency Services in the DuPage County Continuum of Care Plan to End Homelessness
- Participate in the HMIS as appropriate following the Standard Operating Procedures, (<https://www.dupageco.org/hmis/sop/>), and data sharing to avoid duplication of services, utilizing the appropriate referral process. Data sharing will occur only with proper authorization as appropriate by obtaining a signed "Authorization to Exchange Information for the Homeless Prevention Provider Network", (<https://www.dupageco.org/HMIS/Forms/>) or a comparable form. Those distributing shared funds must fully participate in data sharing to avoid duplication of shared funds
- Complete monthly "Homeless Prevention Providers Non-Duplication & Service Coordination List", (<https://dupagehomeless.org/strategies/homelessness-prevention/>)
- Complete annual DuPage CoC Homeless Prevention Report, providing agency HP/RRH program outcomes

Each Partner Agency will provide the following services:

- Accept appropriate client referrals from Service and Program Coordination partner agencies
- Screen and provide guidance for clients for eligibility, financial assistance and direct housing assistance including case management and budgeting assistance as appropriate, accessing all services available through the community partnerships in the Service and Program Coordination Partnership
- Assess and refer clients to mainstream, government, and other community resources that can increase their self-sufficiency
- Comply with all local, state and national policies, procedures, guidelines, and requirements

2022 – 2025
Service and Program Coordination Partnership Members

Signature on File Title: Interim CEO
Dawn Melchiorre
360 Youth Services

Signature on File Title: Executive Director
Kathleen Langdon
Catholic Charities/Diocese of Joliet

Signature on File Title: Administrator Housing Supports
Joan Fox
DuPage County Community Services

Signature on File Title: Vice President Programs
Scott Austgen
DuPagePads

Signature on File Title: Executive Director
Jennifer Borgognoni
H.O.M.E. DuPage, Inc.

Signature on File Title: Associate Director CARES Programs
Mary Boulos
Loaves & Fishes Community Services

Signature on File Title: Executive Director
Anne Marie Schuster
LOVE Christian Clearinghouse

Signature on File Title: PSH Case Manager
Ozzy Salcedo
Midwest Shelter for Homeless Veterans

Signature on File Title: Senior Program Officer
Matthew McNeil
Outreach Community Ministries

Signature on File Title: Chief Executive Officer
Jenifer Fabian
People's Resource Center

Signature on File _____

Marisa Weisman
Prairie State Legal Services

Title: Managing Attorney _____

Signature on File _____

Steven L. Fixler
Veterans Assistance Commission of
DuPage County

Title: Superintendent _____