



DUPAGE COUNTY CONTINUUM 2022
CoC FUNDING APPLICATION TIMETABLE Revised 1-31-22
Updated 02/22/22

TASK	DATE	RESPONSIBLE PARTY
HUD CoC registration notice published	January 3, 2022	HUD
Registration completed	TBD	Peg White Lijewski, CoC Consultant
One Night Sheltered and Unsheltered Count Completed	January 26, 2022	Homeless Service Providers/HMIS System Administrator
Notice of 2022 Fund Availability and Request for Project applications emailed to all Continuum members and posted. 2022 CoC Ranking Criteria posted on website.	March 4, 2022	Peg White Lijewski, CoC Consultant prepares and sends to Lisa Snipes Lisa Snipes, Senior CD Specialist
2022 CoC Project Performance Evaluation (PPE) and link to Neighborly distributed via email to CoC members and posted on website	March 4, 2022	Lisa Snipes, Senior CD Specialist.
Project Performance Evaluations in Neighborly must be completed by all applicants	March 25, 2022	CoC funding Applicants
Business Plan/Cost Forms available in Neighborly.	March 25, 2022	Lisa Snipes Senior CD Specialist
Verbal presentations of proposed new projects, project changes and changes in renewal projects. Verbal presentations from projects identified through the Project Performance Evaluations will be conducted at the Gaps and Needs Committee meeting. Renewals requiring verbal presentation will be notified by 03/22/22. <i>All potential applicants must attend these meetings and all members of the Continuum are encouraged to attend!</i>	March 31, 2022 – new meeting	HUD Applicants Gaps and Needs Committee March 31, 2022
Update CoC Applicant Profile in esnaps and notify grantees to update theirs.	March 31, 2022	Peg White Lijewski, CoC Consultant
Review of initial information on new projects and renewals for 2022. List which matches HUD approved awards for renewals.	April 6, 2022	Lisa Snipes Senior CD Specialist Leadership Committee April 6, 2022
Business Plan and Cost Forms completed in Neighborly for all new and renewal projects	May 2, 2022	Applicants – all Business Plans and Cost Forms due in Neighborly
Access to Business Plans and Cost Forms via Neighborly to Rank and Review Committee members.	May 31, 2022 (one week before the	Lisa Snipes Senior CD Specialist

DUPAGE CONTINUUM
CoC SCHEDULE 2022
Preliminary January-July 2022

	Rank and Review meeting)	
Review of project Business Plans, Cost Forms, and preliminary ratings on all projects.	June 6, 2022 – scheduled meeting now	Lisa Snipes Senior CD Specialist and Rank and Review Committee Meeting June 6, 2022
Submission of scoring sheets to Rank and Review members with pre-populated formula scores.	June 13, 2022 (one week after Rank & Review meeting)	Lisa Snipes Senior CD Specialist
Rank and Review members complete scoring of projects and email Lisa Snipes. Also email any questions for applicants at same time.	June 20, 2022	Rank and Review Committee members
Completion of average scores workbook for each project and forward to Rank and Review members.	June 27, 2022	Lisa Snipes
Review of project scoring recommendations - consensus on final scoring of all projects.	July 11, 2022 new meeting	Rank and Review Committee meeting July 11, 2022 Lisa Snipes prepares final workbook and revises final average scoring worksheet for Leadership.
Leadership review of the project scoring recommendations from Rank and Review committee.	July 20, 2022 new meeting	Leadership Meeting July 20, 2022 Final action taken on project scores. May not reflect final project tiering.