



## DUPAGE COUNTY CONTINUUM 2020 CoC FUNDING APPLICATION TIMETABLE

TASK	DATE	RESPONSIBLE PARTY
HUD announces funding from 2019 competition – renewals, consolidations and transition grants only	TBD	HUD
Notice of 2020 Fund Availability and Request for Project applications emailed to all Continuum members and posted on website.  2020 CoC Ranking Criteria posted on website.	January 10, 2020	Peg White Lijewski, CoC Consultant prepares and sends to Lisa.  Lisa Snipes, Senior CD Specialist
2020 CoC Project Performance Evaluation (PPE) and link to ZoomGrants distributed via email to CoC members and posted on website	January 10, 2020	Peg White Lijewski, prepares and sends to Lisa.
One Night Sheltered and Unsheltered Count Completed	January 22, 2020	Homeless Service Providers/HMIS System Administrator
Project Performance Evaluations in ZoomGrants must be completed by all applicants	January 24, 2020	CoC funding Applicants
Business Plan/Cost Forms available in ZoomGrants.	February 3, 2020	Lisa Snipes Senior CD Specialist
Verbal presentations of proposed new projects, project changes and changes in renewal projects.  Verbal presentations from projects identified through the Project Performance Evaluations will be conducted at the Needs Assessment Committee meeting. List of renewals  <i>All potential applicants must attend these meetings and all members of the Continuum are encouraged to attend!</i>	February 6, 2020 - meeting	HUD Applicants Needs Assessment Committee February 6, 2020 1:30 p.m. – 3:30 p.m. Metropolitan Family Services Wheaton, IL
Update CoC Applicant Profile in esnaps and notify grantees to update theirs.	February 15, 2020	Peg White Lijewski, CoC Consultant
Business Plan and Cost Forms completed in ZoomGrants for all new and renewal projects	March 6, 2020 - Zoom grants completion date	Applicants – all Business Plans and Cost Forms due in Zoomgrants

DUPAGE CONTINUUM  
CoC SCHEDULE 2020  
Preliminary January-May 2020

Review of initial information on new projects and renewals for 2020. List which matches HUD approved awards for renewals.	March 11, 2020	Lisa Snipes Senior CD Specialist Leadership Committee March 11, 2020 1:30 pm
Access to Business Plans and Cost Forms via ZoomGrants to Grants Funding Committee members.	March 31, 2020 (one week before the Grants Funding meeting)	Lisa Snipes Senior CD Specialist
Review of project Business Plans, Cost Forms, and preliminary ratings on all projects.	April 7, 2020	Lisa Snipes Senior CD Specialist and Grants Funding Committee April 7, 2020 1:30 p.m. – 3:30 p.m.
Lisa Snipes collects ranking answers to criteria on Cultural Competency and Accreditation from Zoomgrants for GF members.	April 14, 2020	Lisa Snipes Senior CD Specialist
Submission of scoring sheets to Grants Funding members with pre-populated formula scores.	April 16, 2020	Lisa Snipes Senior CD Specialist
Grants Funding members complete scoring of projects and email Lisa Snipes. Also email any questions for applicants at same time.	April 23, 2020	Grants Funding Committee members
Completion of average scores workbook for each project and forward to Grants Funding members.	April 30, 2020	Lisa Snipes
Review of project scoring recommendations - consensus on final scoring of all projects.	May 5, 2020	Grants Funding Committee meeting May 5, 2020 Lisa Snipes prepares final workbook and revises final average scoring worksheet for Leadership.
Leadership review of the project scoring recommendations from Grants Funding committee.	May 13, 2020	Leadership Meeting May 13, 2020 Final action taken on project scores. May not reflect final project tiering.