



GRANTS FUNDING COMMITTEEMINUTES TUESDAY 08/08/17

Present: Mary Keating, Director, DuPage County Community Services; Lisa Howe, Chair, Compliance Officer/Quality Control Manager DuPage Housing Authority; Barb Szczepaniak, Director of Programs, DuPage Foundation, Cathy McCann, Chicago Program Officer, Topfer Family Foundation

Staff Present: Joan Fox, DuPage County Administrator of Housing Supports and Family Self Sufficiency; Lisa Snipes, DuPage County Senior Community Development Specialist

Absent: Greg DiDomenico, CEO, Community Memorial Foundation

Guest/s: Peg White Lijewski, DuPage CoC Consultant; Jennifer Chan, DuPage County Administrator Community Development Commission

TOPIC	ACTION TO BE TAKEN		NEXT STEPS
1. APPROVAL OF MINUTES 05/09/17	The minutes are attached to this meeting notice. Please note any additions or changes. The chairperson will ask for approval		Motion to approve the 05/09/17 minutes made by Mary, seconded by Cathy; all in favor.
2.CDBG & CoC APPLICATION REVIEW	CDC Staff is requesting the CoC to review and update CoC specific questions on the CDBG/ESG application for relevance and inclusion. Grants Funding to review and make recommendations.	Jennifer Chan advised that DuPage County Community Development staff has evaluated and approved the CDBG public service housing homeless and ESG funding process for FY2018. Depending on funding availability, returning applicants would be funded an average of their past two years' allocation. During the second year, agencies would be required to reaffirm their eligibility. They would complete an abbreviated application, demonstrate they meet national objectives for CDBG low-moderate income households served, ensure the nature of the funded activity is still intact, and participate in a public hearing. A Grants Funding review and recommendation of CoC specific questions was requested to streamline the process for returning applicants and CDC staff. New applicants would complete a full application. Grants Funding Committee members reviewed the CoC specific questions and made the following recommendations: CDC Q.16 – Revise. CoC staff to replace “uniqueness” of project statement with homelessness-specific focused objective. CDC Q.17 – Remove. (Geography) CDC Q.18 – Remove. (Geography) CDC Q.15/19/20 – Revise. (Accommodations/Cultural & Linguistic Competency). Still scored up to 3 pts; still keeps narrative question. Add HUD Equal Access/Gender Identity and Fair Housing Protections for Limited English Proficient Persons guidance to Library. CDC Q.21 – Keep. (Mainstream Benefits). CDC Q.23 – Keep. (Third Party Review) Ensure all related documents are aligned for continuity. CDC Q.24 – Keep. (CoC Participation). Suggested: Have you had any reporting, monitoring findings, or billing deficiencies in the last grant period?	

<p>3. FY17 HUD COC NOFA REVIEW</p>	<p>The FY17 HUD NOFA was released 07/14/17. Peg Lijewski will review several changes in this year’s NOFA, what is new, and special considerations that CoCs should make while planning for the FY 2017 CoC Program Competition. For Committee review only.</p>	<p>The Annual Renewal Amount (ARA) of \$4,283,400 is the same as 2016. Bonus amount this year is \$257,004 for one or more bonus projects in either PSH, RRH, or the new Joint TH-RRH component. The new Joint TH-RRH component is a good type of housing option. It provides both TH and RRH types of assistance and all eligible costs for both (leasing, rental assistance, operating, supportive services and admin). Both TH and RRH must be provided within a 24-month period; how services and support is broken out is based on client need. Peg has discussed this option with 360 Youth Services and Catholic Charities, understanding their current TH projects would need to be reallocated into a new Joint TH-RRH component. Both agencies agreed there are significant programmatic and budget considerations and they will review for next year. There is also an opportunity to create a new bonus project with this project type. This will be added to the CoC Business Plan in January. A new designation this year for PSH projects is DedicatedPLUS. This designation does not involve reallocation or termination of existing projects. DedicatedPLUS offers six broadened eligibility requirements to existing PSH units. A DedicatedPLUS project is PSH where 100% of beds are currently dedicated to individuals and families experiencing chronic homelessness in which one adult or child has a disability, including unaccompanied homeless youth. There is an incentive of 6 NOFA pts for the CoC if 90% of PSH beds are designated as Dedicated or Dedicated PLUS. MISA CAP and Housing Intensive Service projects are currently not dedicated CH. CoC need to add this for scoring/ranking criteria for the next business plan. Eligibility for RRH has been expanded and again is being emphasized. Tier one is 94%; Tier 2 is remaining 6%, plus 6% bonus for a total of \$514,008 in Tier Two. Tiering will be determined at Leadership. Expansion of an existing PSH project is available through reallocation. It was available before but now will roll into the current project with the initial award with no grant amendment needed to combine later. DuPage Pads was only agency which applied for new PSH and RRH projects. They will get the opportunity to apply for the expansion with reallocated funds.</p>

<p>4. FINAL 2017 CoC PROJECT REVIEW AND SCORING</p>	<p>The NOFA requires each CoC conduct a transparent and objective process to review and rank all applications for renewal of existing projects and creation of new projects. Scoring of renewal projects must incorporate data on project performance and effectiveness. All projects will consider severity of needs and vulnerabilities experienced by program participants in the project ranking and selection process. Committee will review the final scoring on all projects and take action to approve or make changes.</p>	<p>Lisa Howe presented the adjustments that were made to the Project Scoring spreadsheet after the last meeting with further evaluation. She noted that both Catholic Charities and DuPage PADS have sent an email request to withdraw their applications for Coordinated Entry so disregard these projects on the Scoring Summary spreadsheet. Reason was to further evaluate staffing needs for coordinated entry going forward before submitting a project.</p> <p>Motion to approve the revised/final scoring of projects made by Mary, seconded by Cathy; all in favor.</p>
<p>5. REALLOCATION OF PROJECTS</p>	<p>An examination of the 2017 project evaluation data showed that the DuPage Health Dept. had recaptured funds from the last operating year making it a lower performing project. Funds will be reallocated from that project in the amount of \$25,000 to create a higher performing project. HUD is encouraging CoCs to use the reallocation process to create new projects that improve their overall performance and better respond to community needs. HUD is prioritizing funding for CoCs that have demonstrated the ability to reallocate resources to higher performing projects. The Grants Funding Committee will review the types of new projects that were applied for and make recommendations for a reallocation project. In addition, the DuPage County Health Dept. has submitted a plan of correction indicating how their project spending will improve. Committee will review the plan with recommendation to Leadership.</p>	<p>Because both DuPage Pads and Catholic Charities have withdrawn their applications for the Coordinated Entry projects, there is currently \$25,000 in voluntary reallocation funds provided by the DuPage County Health Department. It is the goal of the CoC to create additional housing capacity. DuPage Pads has agreed to apply for more PSH housing units, as much as \$25,000 would serve.</p> <p>DuPage Pads will complete and submit a separate project application for Expansion. They will advise what current PSH project this will be applied towards.</p> <p>Motion by Barb to approve the reallocation of \$25,000 in funds towards an expansion project for DuPage Pads, seconded by Mary; all in favor.</p>
<p>6. BONUS PROJECT (S)</p>	<p>DuPage Pads submitted applications for 2 bonus projects during the Project Application process. One for PSH dedicated to chronic individuals and one for Rapid Rehousing. They have resubmitted these project applications to reflect the total Bonus amount now that the NOFA was released. Committee members will review the revised project</p>	<p>Grants Funding reviewed four different tiering scenarios involving the two DuPage PADS bonus projects. Pads submitted their revised project applications with new amounts (Pathways PSH \$130,958/Fresh Start Rapid Rehousing \$126,046) for a total of \$257,004.</p> <p>Motion made by Barb to accept both projects as revised for inclusion in the 2017 CoC application, seconded by Cathy; all in favor.</p>

	descriptions, project participant charts and cost forms. Action need to approve revised project applications to meet NOFA bonus amount.	Committee members discussed the priority of the PSH project vs the Rapid Rehousing project. Consensus was to recommend putting Rapid Rehousing and Expansion in Tier One while having the MISA CAP renewal and new PSH project in Tier Two. These recommendations will be made at Leadership committee where the final tiering decisions will take place tomorrow.
7. REVISED CoC APPLICATION SCHEDULE	The 2017 CoC schedule funding application timetable has been revised in timeline components and responsible parties. No action needed. <i>Attachment #10 – 2017 DuPage County CoC Schedule Revised July 2017</i>	No action needed.
8. NEW BUSINESS		None reported.
9. CALENDAR	The next meeting is November 14th, 2017 at the DuPage Foundation, 3000 Woodcreek Drive #310, Downers Grove, IL 60515	